



ANNUAL CATHOLIC Thanks Giving APPEAL

The Diocese has begun the Fourth Annual Catholic Thanks Giving Appeal in which Bishop Matthew Clark directly approaches parishioners for the funds necessary to conduct essential ministry programs. The goal this year is \$3,038,000. To keep the people of our diocese informed on diocesan activities and programs, the Courier-Journal is running a seven-part series on the various diocesan ministries, which the appeal directly supports.

The Goal: \$3,038,000

Division of Support Ministries

Expenses	Income	Needed From Appeal
\$1,017,000	\$686,000	\$331,000

...sharing God's grace and goodness

Division Of Support Ministries

FOR SERVICE TO DIOCESAN PARISHES --

THE DIVISION PROVIDES:

- Parish Visitation Program (Census)
- Parish Information Program (Computer)
- Parish Property and Liability Insurance Program
- Parish Health Insurance Program
- Parish Profiles
- Parish Notitiae History
- School Enrollment History
- Parish Budgeting Workshops
- School Budgeting Seminars
- Implementation of new Parish Chart of Accounts
- Parish Computer Coordination
- Parish Computer Census Software and Training
- Availability of printing services
- Parish Personnel Policies and Procedures Manual
- Parish Audit and Returns Services
- Parish Property Tax Exemption Renewal Assistance
- Parish Limited Financial Procedural Reviews

FOR SERVICE TO INDIVIDUALS --

THE DIVISION PROVIDES:

- Basic estate planning information and tools
- Establishment of the Foundation of the Diocese of Rochester as a vehicle for accomplishing planned giving
- Feasibility Analysis for Income Producing Charitable Giving
- Will seminars
- Workers' Compensation and Unemployment Insurance programs
- Diocesan Personnel Committee

FOR UTILIZATION OF THE EXPERTISE OF VOLUNTEERS --

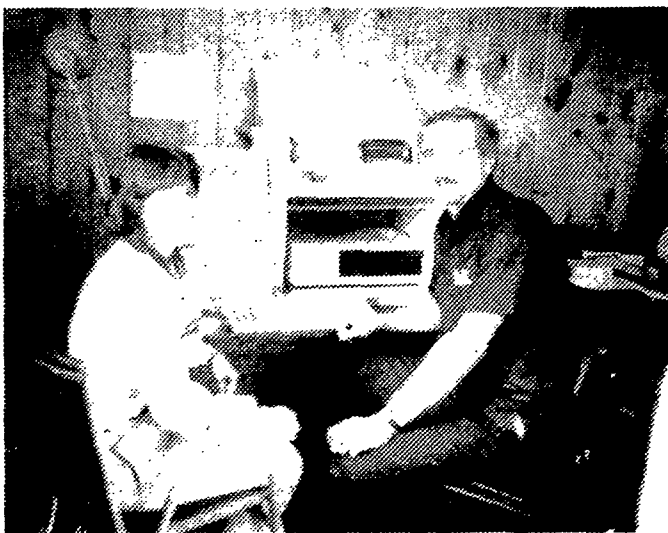
THE DIVISION PROVIDES:

- Bishop's Finance Council
- Diocesan Building Commission
- Personnel and Benefits Committee
- Ministerial Review Committee
- Training of parish personnel for census
- CAP Committee
- Property and Liability Insurance Committee
- Priests' Advisory Committee to the Annual Appeal
- Diocesan Leadership for Annual Appeal
- Diocesan Investment Committee



"I use the information from the census extensively. We have used it to recruit teachers for the parish and contact persons in need of First Penance. We have also surveyed senior citizens to determine their needs."

— Sister Edna Slyck
Religious Education Coordinator
St. Catherine of Siena Parish, Ithaca



"Hardly a day goes by in which we do not use 'Eleanor,' our parish computer in helping us serve our community better. The initial apprehensions of using a computer to enhance the quality of parish ministry have given way to a growing sense of confidence in relying upon 'Eleanor's' skills. I attribute this easy transition to the support given us by the Office of Pastoral Planning and Finance."

— Father Edward Palumbos, co-pastor, Church of the Good Shepherd, Henrietta, with Ms. Donna Cauvel, Parish Computer Coordinator.

BUDGET

	Total Department Expense	Income from other Sources	Needed from Appeal
Support Office	\$70,000	—0—	\$70,000
Maintenance	\$164,000	—0—	\$164,000
Printing	\$84,000	\$102,000	(\$18,000)
Pastoral Planning and Management -- Finance	\$234,000	\$524,000	(\$290,000)
Pastoral Planning and Management -- Planning	\$216,000	\$55,000	\$161,000
Annual Appeal	\$195,000	—0—	\$195,000
Development	\$54,000	\$5,000	\$49,000

The income from Support Ministries Division reflects interest income, fees for services and materials, and utilization of one-third of the overage from the Annual Appeal from previous years.

"The Division of Support Ministries is responsible for the care and supervision of the administration of the temporal goods of the church which are directed towards Divine Worship, Charity and the Apostolate in our Diocese.

The Division is committed to support and serve all parishes, regions and departments of the Diocese.

We continue to deepen and develop the Gospel Message through support to parishes and individuals and by the use of volunteers with professional expertise as we share God's grace and goodness with others.

— Fr. Peter T. Bayer
Chancellor and division director



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