


ANNUAL CATHOLIC Thanks Giving APPEAL




The diocese has begun the third annual Catholic Thanks Giving Appeal in which Bishop Matthew H. Clark goes directly to parishioners for the funds necessary to conduct ministry programs. The goal this year is \$2,729,000. To keep diocesans informed on diocesan activities and programs, the Courier-Journal is running a seven-part series on the appeal and the various diocesan ministries.

DIVISION OF SUPPORT MINISTRIES

The Goal: \$2,729,000

Support Ministries: The Finances

Budget Department	Total Diocesan Expense	Income from other Sources	Needed from Appeal
Support Office	42,000	—0—	42,000
Maintenance	160,000	—0—	160,000
Printing	79,000	97,000	
Pastoral	221,000	530,000	
Planning & Management—			
Finance			
Pastoral	205,000	53,000	152,000
Planning & Management—			
Data Processing			
Annual	194,000	—0—	194,000
Appeal			
Development	34,000	—0—	34,000

EXPENSES	INCOME	NEEDED FROM APPEAL
\$935,000	\$680,000	\$255,000

Purpose of Division

This division is meant to embrace those departments that have a service orientation to other departments, to the diocese, to parishes and regions. These are the departments of organization and systematic support and delivery. From these departments comes the support, information and technical expertise necessary to more effectively carry out ministry. They also coordinate and focus efforts of communication within the diocese and give knowledge and assistance toward growth for ministries of the Church.

Support Office

Support Office oversees the temporalities of the diocesan Church. Special emphasis is being given to lay personnel policies. The Diocesan Building Commission provides professional consultant services to both the parishes and the Diocese.

Maintenance

Expenses are related to heat, light and water, area security and building and grounds upkeep at the Pastoral Center and the building at 750 W. Main St. housing the Department of Justice and Peace.

Printing

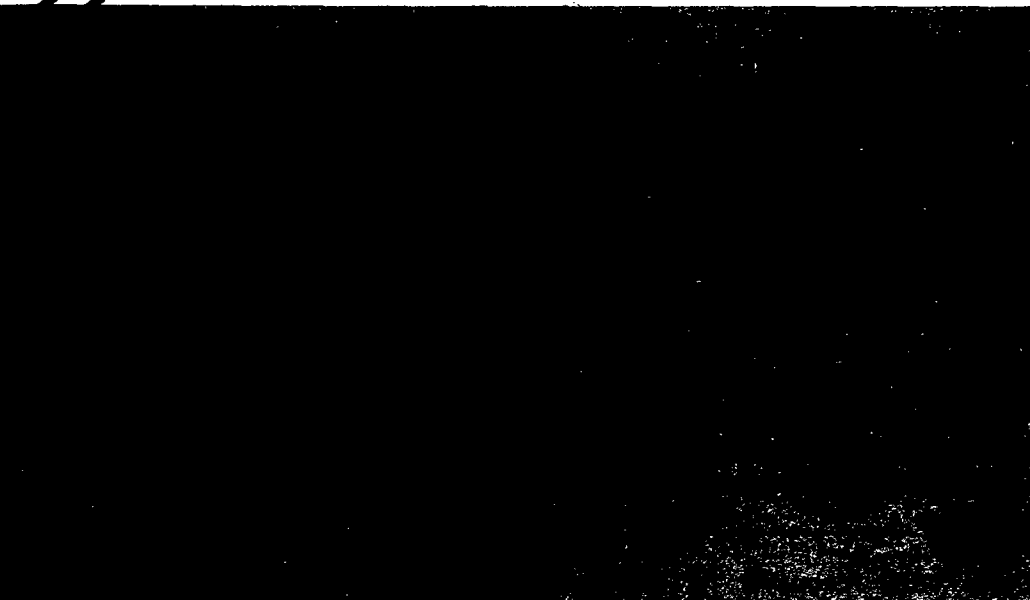
Responsible for all of the printing and duplication that is conducted by diocesan departments and divisions. Most of the expenses are related to purchase of supplies. Printing services are available to all parishes.

Office of Pastoral Planning and Management — Finance

Services the parishes relative to managing the Diocesan Health Insurance Plan, the parish Protected Self Insurance Program, property exemption applications, diocesan unemployment insurance and review of parish financial statements. At the recommendation of the Bishop's Financial Advisory Board, the bishop has inaugurated a systematic program of limited procedural financial review at parishes.

Office of Pastoral Planning and Management — Data Processing

Provides research and demographics to parishes on the socio-economic factors of the population. Conducts, together



with the parish staff and council, the Parish Visitation Program (census). It provides data processing services to diocesan departments and parishes relative to the Parish Visitation Program. It also is responsible for all data processing relative to the Annual Appeal. Also provides professional computer consultation and programs to assist parishes in more effectively ministering to the needs of their people.

Annual Appeal Office

Is responsible for providing all services to the parishes relative

to conducting a successful parish appeal program including the communication support, radio, brochures, bulletin inserts, audio visual slide presentations for in church and training workshops, etc. We now have the expertise of providing our own consulting services at a savings of \$20,000.

Development Office

The development director is in the process of being hired and all of the preliminary steps are in place for the establishment of a Catholic Foundation which will assist both parishes and diocese in generating funds to benefit ministry programs.

Accomplishments:

Services to Parishes:

- Improved **GROUP LIFE INSURANCE** for our lay employees.
- Limited **PROCEDURAL FINANCIAL REVIEW** (audit) in thirty parishes in the past year.
- Printing services to our parishes at reduced cost.
- Provided professional and technical engineering consultation on new construction and major renovations.
- Complete a major feasibility study with recommendations on compatibility of parish computers.
- Provided complete Parish Profiles to all of our parishes to assist them in planning their Ministry Programs.
- Provided Demographic Research to parishes for projecting future populations trends.
- Processed all of the Annual Appeal Records (pledge reminders, receipts and report to parishes).
- Returned **\$345,000** in overages to our parishes to assist in their programs and to meet inflationary expenses.
- Made available to parishes Diocesan Personnel Policies

Building Upon the Rich Research and Resources of Others

- Calling forth the gifts of volunteers to serve both the diocese and parish Church.
 - Bishop's Financial Advisory Board
 - Diocesan Building Commission
 - Priests' Advisory Committee for Annual Appeal
 - Diocesan Appeal Committee including General Chairperson, Regional Coordinators and Regional Chairpersons
 - Diocesan Parish Computer Committee
- Participate with Church personnel on the state and national level to utilize their research and practices that are productive for Church ministry in their diocese, archdiocese or the national Church.