

The diocese is seeking names of persons to serve on the new diocesan Board of Education from "the broadest possible base," according to a letter sent to a wide variety of persons in diocesan leadership positions.

The letter, signed by Claude Lester, chairman of the design committee for the board, and Sister Roberta Tierney, director of the Division of Education, also stated:

"We believe that members of the board should possess the following characteristics:

"They should be gifted in

listening with an understanding of collegial decision making.

"They should be competent in the area of serving on such a board.

"They should be dependable and available to carry out the responsibilities expected and required.

"They should possess a spirit of caring and be concerned for the broad educational needs of the diocese.

"They should have a spirit of dedication and interest in

servicing the Church through this function.

The letter also cited the purpose and function of such a board:

"All people share in the responsibility of the teaching mission of the Church. To fulfill this responsibility the Board of Education of the Diocese of Rochester is established as consultative to the bishop and director of education.

"The function of this board is to examine needs and set priorities for educational ministries; to recommend to

the bishop policies which govern these ministries; to review and evaluate the decisions made by the division director of education and implementing the board policies; and to evaluate the effectiveness of board policies.

"The responsibility to serve on this board," the letter stated, "is a most important one. We are therefore concerned that members are qualified in the area of Church service."

The letter, which included a form to be filled out, concluded:

Before nominating a candidate, be sure to verify his/her willingness to serve on this body if chosen.

Forms are asked to be sent to Bishop Clark, c/o Board of Education Design Committee,

Advent Retreat Scheduled

Notre Dame Retreat House in Canandaigua will sponsor an Advent Retreat for men and women, Friday through Sunday, Dec. 10-12.

The program will begin at 7:30 p.m. Friday night and end at noon on Sunday.

1150 Buffalo Road, Rochester, N.Y. 14624 by Nov. 24.

The letter also stated that Bishop Clark will announce the membership of the first board in December.

Expected offering for the weekend is \$45 per person.

Reservations must be made by Nov. 29 by writing: Notre Dame Retreat House, P.O. Box 342, Canandaigua, N.Y. 14424, or by calling 394-5700.

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